

Things to consider at the end of contract...

Vehicle Condition

It is in the best interests of you and your company to keep your vehicle in the best possible condition. Apart from giving your friends, colleagues, and business acquaintances a good impression, your well-cared-for vehicle will help contain your costs and will be more likely to provide fault-free motoring. Any damage found on the vehicle at the time of return that requires repair, deemed to be outside of the fair wear and tear rules, will be recharged.

Fair Wear and Tear Policy

Leasing companies, including JCT600 VLS, adhere to the BVRLA "Fair Wear and Tear" guide - [BVRLA Fair Wear and Tear](http://BVRLA.Fair.Wear.and.Tear.jct600vehicleleasingsolutions.co.uk) (jct600vehicleleasingsolutions.co.uk) when evaluating the condition of your vehicle at the end of its contract. When your vehicle is returned it is inspected and if any charges are due an electronic condition report and damage estimate are produced to substantiate them.

Tips for a Successful Return

Spare Key: You are responsible for the care and return of all keys supplied with the vehicle. Please ensure that this key is stored securely away from the vehicle and that it is returned with the vehicle at the end of the contract. Failure to return the Spare Key will result in a financial recharge of circa £200.

Bodywork: This should be well maintained and free from dents, visible signs of accident repairs, excessive and untreated stone chips, and scratches that cannot be removed by polishing. It should also be free from holes caused by the fitting of accessories such as tow bars and phone aerials. Consideration will be given to the type and use of the vehicle when any assessment for reinstatement is made.

Windscreen, Body Glass, and Light Lenses: These should be free from chips, cracks, and other damage.

Wheels & Locking Wheel Nut Key: All wheels, including the spare, should be free of any damage or corrosion through lack of cleaning. You are responsible for the care and return of the key and that it is returned with the vehicle at the end of the contract. Failure to return the key will incur a recharge.

Interiors: The interior of the vehicle should be well-maintained and free from unsightly repairs, stains, tears, and burns. There should be no damage to the trim as a result of the fixing of accessories, such as mobile phones and satellite navigation.

General: Any items that require replacement e.g. a broken aerial, or a damaged wing mirror, will be recharged.

Service History: Your vehicle should have been serviced and repaired in accordance with the manufacturer's specifications and where available the service history book should be stamped accordingly. Please note: if your vehicle is not maintained by VLS it is your responsibility to provide proof of vehicle servicing.

MOT: All vehicles that are being returned will need to have a valid MOT. Please note, this includes vehicles that have been on a 3-year contract.

Charging Cables (where applicable): When returning your vehicle please ensure that the charging cables are returned with it and are in good working order.

Questions: if you have any questions about returning your vehicle, please contact collections.vls@jct600.co.uk

Ask...

- Has the vehicle you are returning got a valid MOT?
- Is the vehicle in suitable working condition? For example, no warning lights, safe and legal etc.
- Have you done a tyre check to ensure they are safe and legal upon return?
- Have you ensured the vehicle is being returned with at least a quarter of a tank of fuel, or, for EVs, is at least 50% charged?
- Have you removed all personal belongings from the vehicle?
- Is the vehicle cleaned inside and out? This includes being free of rubbish.
- If applicable, have you removed any private plates from the vehicle and reinstated the original plates?
- Have you ensured all keys for the vehicle are ready to be returned with it?
- If applicable, have you ensured any navigation SD cards supplied with the vehicle are being returned with it?
- If you are returning an EV have you ensured the charging cables provided are also ready to be returned?